Directions: Choose a topic to focus on for your response (see assignment guide for specific suggestions). Then, follow the steps below:

Step One (ten minutes): Brainstorm or freewrite ideas for your response topic. Think about all the specific details related in any way to your topic and write them down.

Step Two (ten minutes): Organize your ideas in a logical, coherent, and effective by outlining. Look over your list from step one and pick out the ideas you definitely want to include in your response. Then, decide how you will order them in your response paragraph (consider numbering or even rewriting). Are there any other ideas that occur to you now that are not on the list? Add those to your outline.

Step Three (ten minutes or more): Write a rough draft of your response paragraph.

Considerations: Your final/revised response paragraph should have the following characteristics:
• a Topic Sentence that provides a smooth transition between the summary paragraph and your response paragraph. This will ensure that your reader understands when your writing moves from the summary of someone else’s ideas to your own ideas.
• a Focus (all ideas/sentences should directly relate to your topic sentence)
• Development (follow assignment guidelines for 10-12 sentences)
• Coherence (sentences should be logically and coherently linked)