

COMM 218: Interpersonal Communication

Fall 2019

TR @ 10:30AM in BC - 105

CRN: 24949, 3 credits

Instructor: Erin Cook

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Office hours: TR 10 - 10:30, 12 - 12:30, or by appointment.

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Welcome to COMM218: Interpersonal Communication. I hope that you can benefit from this course related to your own interpersonal relationships, regardless be they face-to-face or online. Below you will find the syllabus for the course. Please read through it CAREFULLY, paying special attention to assignment deadlines. A calendar with **ALL** assignment due dates for the ENTIRE TERM is included, so late assignments are not accepted.

We will focus on the development of interpersonal communication knowledge and the improvement of interpersonal communication skills, both in the context of face-to-face and online relationships. We will move toward these goals by exploring various aspects of theory and practical skill development in the interpersonal communication process. The various aspects of interpersonal communication which we will explore include the communication process, self-concept, perception, emotions, language, nonverbal communication, listening, relationship development, communication climates and conflict resolution. Exploration of these topics will involve readings, in-class discussions, group activities, video clips, written assignments, presentations, quizzes, and exams.

Success in this course is largely dependent upon your willingness to be an active participant. Additionally, students who successfully complete this course are willing and able to use the technology necessary to access web information, down/upload assignments, and communicate. You must also be a self-disciplined, independent learner with college level reading and writing skills. Completion of WR121 AND RD90 is **STRONGLY** recommended. Students who successfully complete this course should be able to:

- Apply interpersonal communication research and theory.
- Identify interpersonal communication’s key functional areas.
- Analyze, select, and enact appropriate interpersonal communication behaviors based on the interpretation of the context.

TEXT: Adler, R.B., Rosenfeld, L.B., & Proctor II, R.F. (2015). *Interplay: The process of interpersonal communication* (14th ed.). New York, NY: Oxford University Press. ISBN: 9780190646257

EVALUATION AND GRADING:

Assignments	Points	Grade Scale
Homework	70	
In - Class Examples Sharing**	10	540 - 600 A
In - Class Activities	100	480 - 539 B
Quiz via Moodle (6 @ 20 pts. Ea.)	120	420 - 479 C
Exam #1	100	360 - 419 D
Exam #2	60	359 ≥ F
Exam #3	40	
Film Presentation (60) and Outline (40)	100	
Total	600	

NOTE: Final letter grade may be lower at the end of the term. See the “ATTENDANCE” policy for more information.

IN - CLASS/HOMEWORK ACTITIVES: Each week there will be a variety of in - class and/or homework activities; some will earn points and others are for practice. You must be on time and present for the entire class period to complete and submit these assignments. Assignments will be submitted via Moodle, but you will share 3 of the examples you found with the rest of the class. The first letter of your last name determines which assignment you share examples from. Make up activities will not be offered for unexcused absences.

ATTENDANCE: Your attendance is based on both your presence in class as well as your participation in discussions and small group activities. You are responsible for your daily attendance in class by signing in when you arrive to class. You may only sign in for yourself and no one else. 5 minutes after class starts, the sign-in sheet will be put away and will no longer be available for that class. You are allowed two (2) unexcused absences for the term.

For every unexcused absence over two, your *FINAL COURSE GRADE* will be lowered by one 1/3 of a letter grade. Additionally, you must arrive to class on time and stay for the full class period. If you are going to be gone for a college sanctioned event, documentation needs to be submitted from coach, counselor, or academic advisor PRIOR to you being gone for the absence to be excused. Documentation after the fact will not be accepted. Last, missing class for another class is unacceptable.

QUIZZES: Weeks 1, 2, 4, 6, 7, and 9 there will be a brief ten-question quiz on Moodle that covers the material presented in class since the previous quiz and is designed to check your reading of the text. The questions will be multiple - choice, you will have 30 minutes to complete the quiz, and you may use your book or notes. These quizzes are due before the start of the next class. All due dates are listed on the course calendar for the term, which means late quizzes will not be accepted. Give yourself enough time to complete each quiz.

FILM PRESENTATION: During week 7, the Film Presentation will be assigned. Throughout the term, we watch clips from shows and films that demonstrate interpersonal concepts. The presentation will require you to select a film or show and identify/explain examples of interpersonal concepts in the film. You will present during week 10. More information and requirements will be handed out week 7.

DEADLINES: All assignments are due via Moodle. Homework assignments will be due before the next class starts. Quizzes are due on Sundays by 11:59PM on Moodle. After that, assignments are late and are not accepted. If you miss a deadline, it is NOT acceptable to simply email me an assignment.

24 HOUR POLICY: Once graded work is handed back you must wait 24 hours before asking questions about the grade you earned. Comments are written on all graded work, so please take the time to read the comments before asking questions as many times the questions are answered there initially.

END OF TERM GRADE DISCUSSIONS: Please accept responsibility for the grades that you earn in this course. I do not give out grades rather you earn them based on the direct efforts that you put into the course. I understand that "life" happens, the unexpected arises, and the unthinkable emerges at the most inopportune times. I am always willing to discuss life situations with you if you need to. I will not however engage reasons as to why your work is not complete, I will not haggle for points, nor will I change grades especially at the end of the term. Empower yourself and claim responsibility for the grades that you yourself earn.

WRITTEN ASSIGNMENTS: For all written assignments, they must be typed, double-spaced, stapled, and proofread. Use of conventional spelling, complete sentences, legible handwriting, and a formal approach is required, meaning "text" language, emojis, or abbreviations are not appropriate.

CENTER FOR ACCESSIBILITY RESOURCES: Students who may need accommodations due to documented disabilities, who have medical information which the instructor should know, or who need special arrangements in an emergency should speak with their instructor during the first week of class. If you believe you may need accommodations but are not yet registered with the Center for Accessibility Resources (CFAR), please visit the [CFAR Website](#) for steps on how to apply for services or call 541-917-4789.

ACADEMIC HONESTY: Academic honesty is expected at all times. Using someone else's work, information, or ideas as your own without proper citation can lead to failing the assignment or the class. Do your own work.

FOOD AND DRINKS: You may eat and drink in class. However, if you abuse this privilege, you will lose it.

TECHNOLOGY: Participation in class is technology free, meaning that you cannot use a laptop to take notes unless you have CFAR accommodations. This rule includes cell phones as well. If your phone rings in class, I will answer it and ten (10) points will be taken from that week's assignments. If your phone/laptop/tablet is out, you will lose ten (10) points from that week's assignments. I reserve the right to publicly mock you for violating these rules.

COMMUNICATION: Email is the best way to get in touch with me. However, there are a few stipulations that you need to follow when sending me an email:

- I will not open nor respond to emails that come from a “personal” email address. As an LBCC student, you have a school email address which all correspondence with me needs to come from. When sending an email to the class it will come from my cooke@linnbenton.edu email address. Please make sure that your email does not filter out emails that come from me. **DO NOT send emails to erin.cook.3930@mail.linnbenton.edu!**
- Please be sure to sign your emails with your first and last name, otherwise I won’t know who you are or how to answer your questions or concerns.
- Please include 218 in the subject line of your email.
- During the week, I will respond to emails during office hours or when I am on campus on and I will not be responding to emails over the weekend. If you have not heard from me within 24 hours of emailing me during the week, then you can send a *courteous and professional* follow up email.

NONDISCRIMINATION: LBCC maintains a policy of nondiscrimination and equal opportunity in employment and admissions, without regard to race, color, sex, marital and/or parental status, religion, national origin, age, mental or physical disability, Vietnam era, or veteran status.

INCLUSION: The LBCC community is enriched by diversity. Each individual has worth and makes contributions to create that diversity at the college. Everyone has the right to think, learn, and work together in an environment of respect, tolerance, and goodwill. There may be views and opinions that contradict your own. Everyone has the right to their own opinion as well as the right to express their opinion. What people do not have the right to do is to impose those opinions upon others. Keeping the expression of thoughts and ideas open is beneficial in allowing everyone to be involved in the learning process. You might just be surprised at what you not only learn about interpersonal communication but about yourself as well.

ASSIGNMENT CALENDAR: *(I RESERVE THE RIGHT TO MAKE CHANGES TO THIS SYLLABUS ANY TIME DURING THE TERM)*

<i>Week</i>	<i>Date</i>	<i>In - Class</i>	<i>Ch.</i>	<i>Assignments</i>
1	9/30 - 10/6	Course Intro; Interpersonal Communication	1	*Syllabus Quiz due 10/6, Shrek due 10/8
2	10/7 - 10/13	Communication, Culture, and Identity	2	Q1/2 due 10/13
3	10/14 - 10/20	Perception, Identity, and the Self	3	Bridget Jones due 10/22
4	10/21 - 10/27	Communicating Verbally and Nonverbally	4/5	Q3 due 10/27, NV Travels due 10/29
5	10/28 - 11/3	Listening and Responding; Exam 1 (10/31)	6	One Up due 11/5
6	11/4 - 11/10	Communicating and Emotions	7	Q4 due 11/10, Inside Out due 11/12
7	11/11 - 11/17	Sharing Personal Information	8	Q5 due 11/17
8	11/18 - 11/24	Conflict; Exam 2 (11/21)	9	College due 11/26
9	11/25 - 12/1	Close Relationships; Thanksgiving	10	Q6 due 12/1, DG and Outline due 12/3
10	12/2 - 12/8	Presentations		
Fin	12/9 - 12/15	Exam 3 Tuesday December 10th at 9:30AM in BC - 105		

****HOMEWORK EXAMPLE SHARING**

<i>Date</i>	<i>Last Name</i>	<i>Assignment</i>
Tuesday October 8 th	A - D	Shrek
Tuesday October 22 nd	E - G	Bridget Jones
Tuesday October 29 th	H - K	NV Travels
Tuesday November 5 th	L - N	One Up
Tuesday November 12 th	O - R	Inside Out
Tuesday November 26 th	S - U	College
Tuesday December 3 rd	V - Z	D & G

*Syllabus quiz is extra credit.